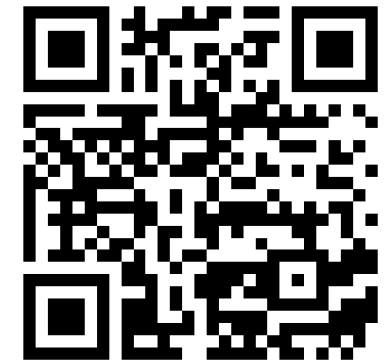


# GEAS & MAGEA Library Orientation Tutorial

October 19, 2023

Meet your  
East Asian Studies librarians team  
at Campus Library!



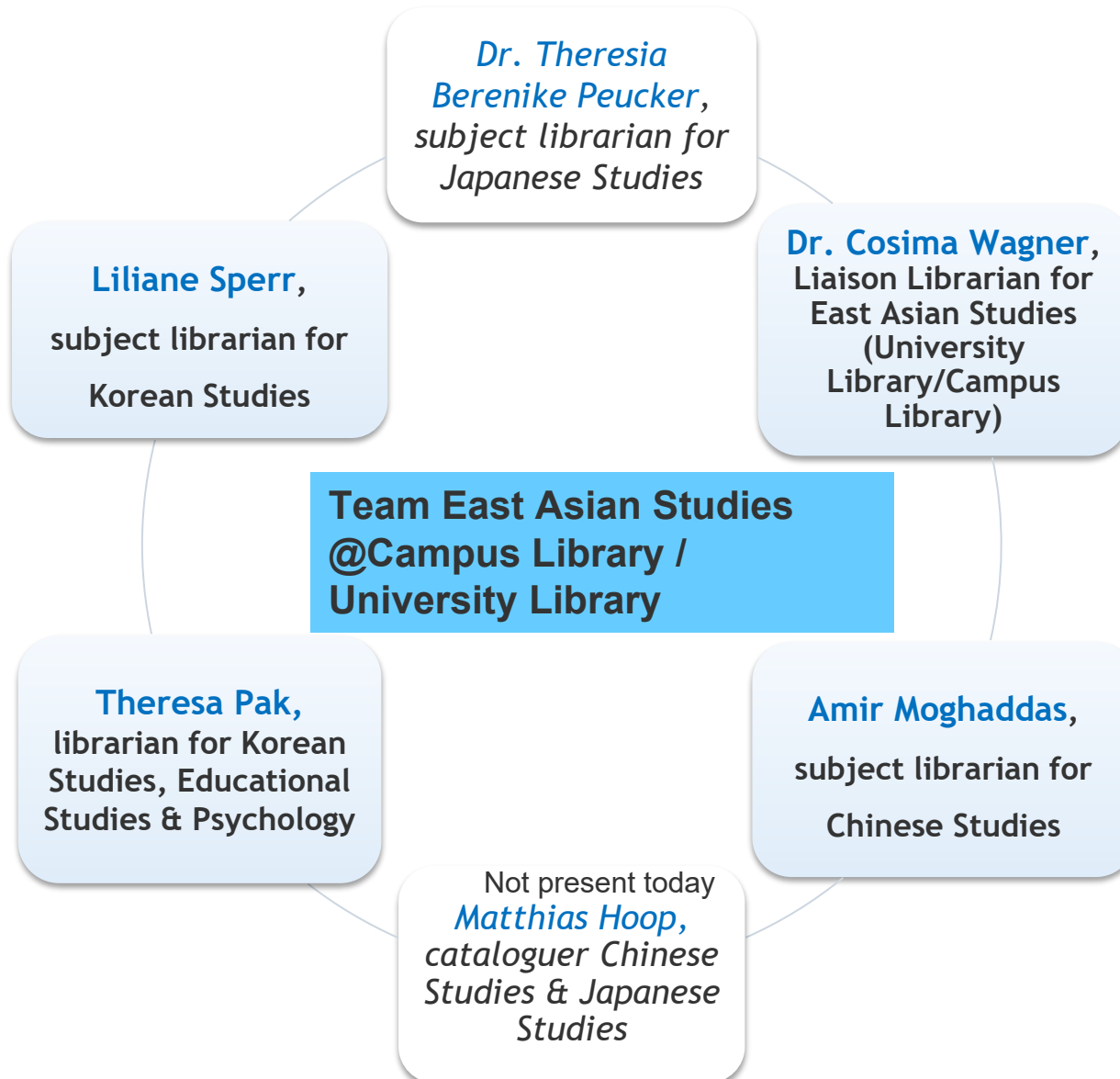
## Our aim for today

- You get to know us librarians in person (Part 1)
- You know how to access the library and order books (Part 1)
- You get an understanding of whom to contact for your questions and needs around the bibliographic aspects of your PhD-project (Part 2)
- You have a first orientation about our library services and know that we are open for further individual or group tutorials about searching sources for your PhD or Master thesis projects (Part 2)

# Agenda

1. Introduction to library facilities and services
  - Libraries at Freie Universität Berlin
  - Campus Library services
  - Acquisition requests & Open Access resources
2. Access to EAS resources and other
3. Consulting services on research data management and digital humanities
4. Your feedback: how can we further support your MA studies and PhD projects?

# 1. Your East Asian Studies librarians team







## 2. 1 Libraries at Freie Universität Berlin



Who we are.....

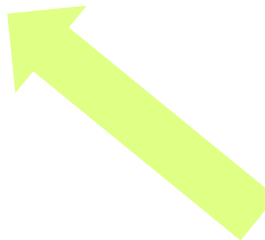
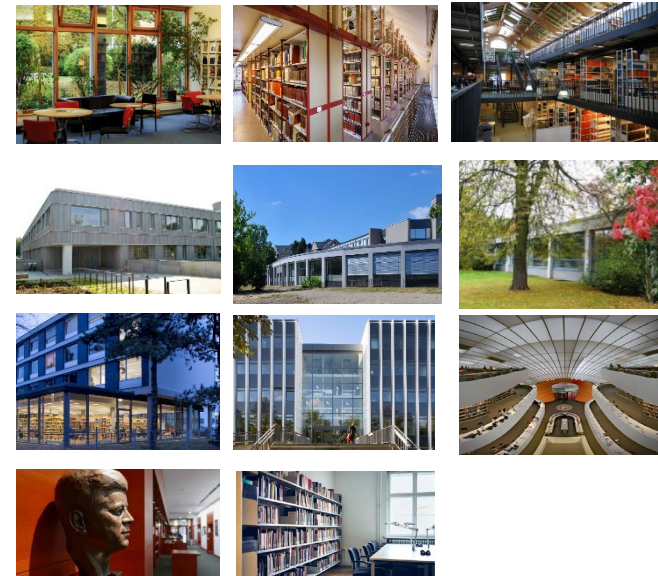
Central Library



University-Archive



Faculty Libraries



 CeDiS inside



# Some facts about Campus Library

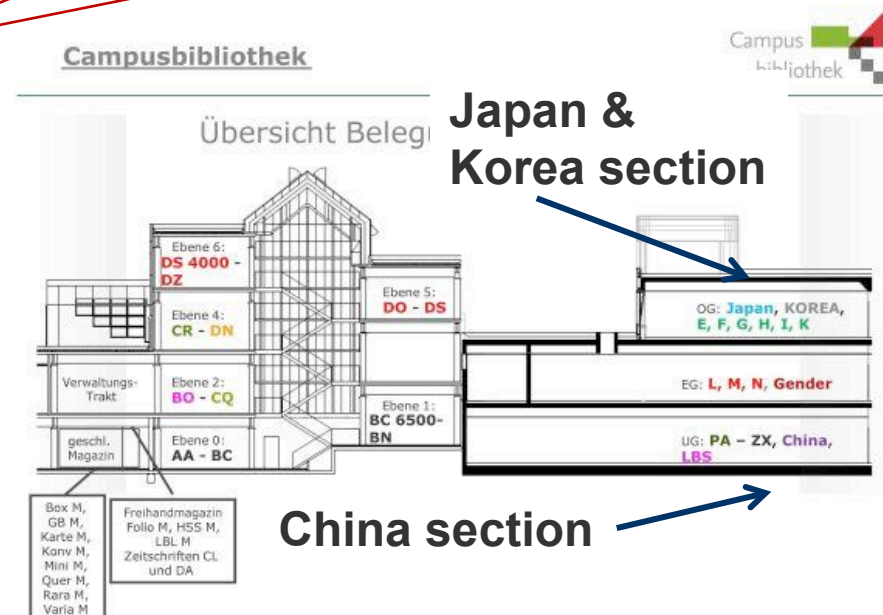
- Opened in 2015 as a new „integrated“ library housing 24 former departmental libraries
- Floor area of approximately 10,000 square meters, holdings of around one million volumes, 1,000 working spaces
- Holdings are shelved according to *the „Regensburger Verbundklassifikation“* classification system

<https://rvk.uni-regensburg.de>



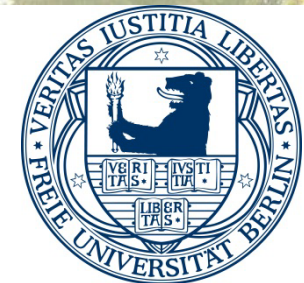
## Location marks for China, Korea, Japan sections

You have seen the Korea and Japan sections on the top level and the China section on the bottom level – all in the new part of the building. Materials in these sections are labeled with special location marks ("Lokalkennzeichen").





## 2. 2 Campus Library services

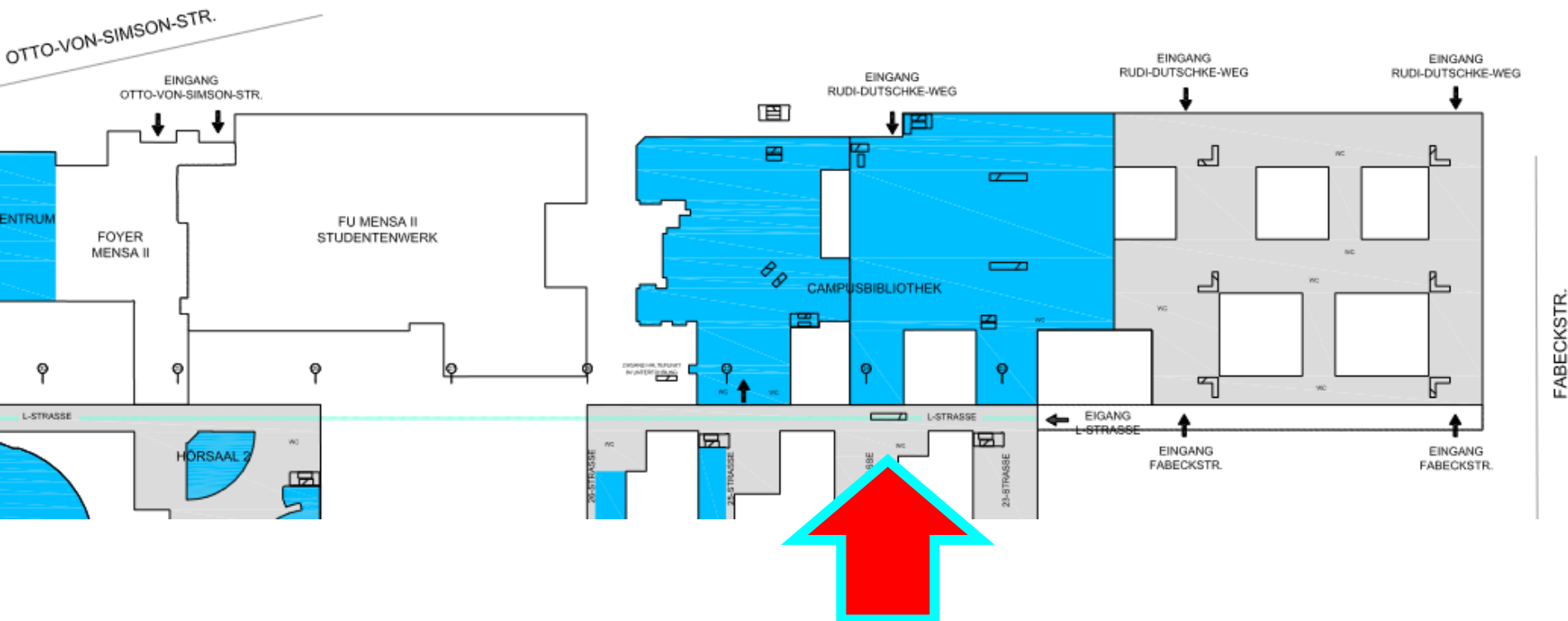




# Campus Library services

Entrance: L-street, Silberlaube

Opening hours:  
mon-fri 9 a.m. – 10 p.m.  
sat 10 a.m. – 8 p.m.

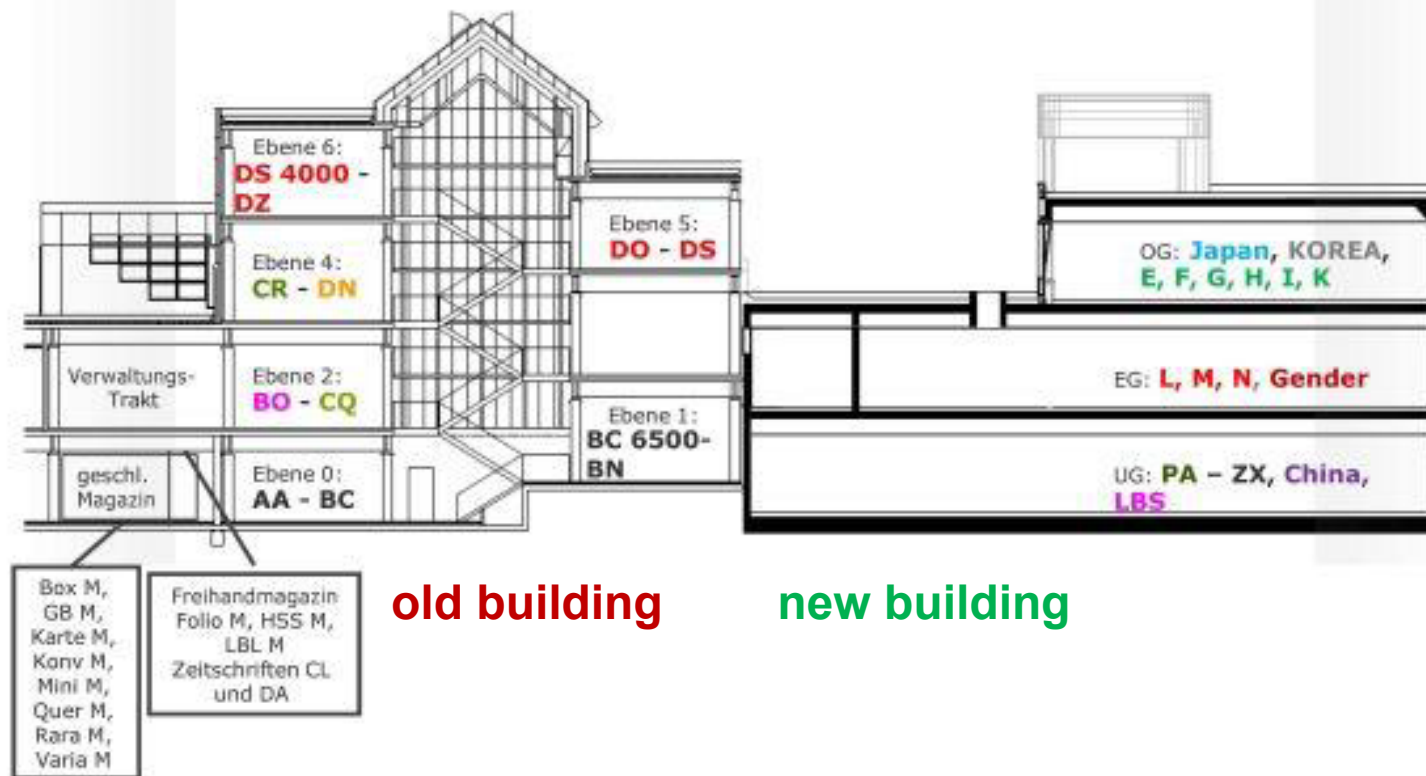


# Campus Library services

## Campusbibliothek



### Übersicht Belegungsplan von A – Z



## carrels

- available for examinees, PhD candidates, researchers
- for a period of 3 month time, 6 month max.
- please write an application to [raumbuchung@campusbib.fu-berlin.de](mailto:raumbuchung@campusbib.fu-berlin.de)
- application form [https://www.fu-berlin.de/sites/campusbib/\\_media/Services-Einzelarbeitsraum-Antrag.pdf](https://www.fu-berlin.de/sites/campusbib/_media/Services-Einzelarbeitsraum-Antrag.pdf)

## parent-child-room

reservation via our booking system  
[https://raumbuchung.ub.fu-berlin.de/studydesk\\_cb//index.php?area=24](https://raumbuchung.ub.fu-berlin.de/studydesk_cb//index.php?area=24)

## group study rooms

reservation via booking system

[https://raumbuchung.ub.fu-berlin.de/studydesk\\_cb/index.php?area=26](https://raumbuchung.ub.fu-berlin.de/studydesk_cb/index.php?area=26)

exceptions: „first come, first served“-group study rooms old building 2nd floor

## accessability

- barrier-free entrance (side entrance Ihnestraße 28)
- assistance for choosing and carrying your books for users with physical restrictions
- carrel specially equipped for blind and visually impaired users

reservation via:

[https://raumbuchung.ub.fu-berlin.de/barrierearm\\_cb/](https://raumbuchung.ub.fu-berlin.de/barrierearm_cb/)



## digitization services

Please choose your online form here:

<https://www.fu-berlin.de/en/sites/ub/service/digitalisierung/index.html>

Please take a look at the video tutorial here:

<https://www.youtube.com/watch?v=r1hlVZrcUjA&feature=youtu.be>

## interlibrary loan request

<https://www.fu-berlin.de/en/sites/ub/literatursuche/fernleihe/index.html>





## Scanning and printing service

- All FU Berlin libraries offer scan services free of charge (<https://www.fu-berlin.de/en/sites/ub/service/scannen/index.html>)
- Printing service at ZEDAT (<https://www.zedat.fu-berlin.de/Print/PrintService>)

# Campus Library services

## Borrowing conditions:

[https://www.fu-berlin.de/sites/campusbib/media/Ausleihbedingungen\\_2022\\_NexusSansPro.pdf](https://www.fu-berlin.de/sites/campusbib/media/Ausleihbedingungen_2022_NexusSansPro.pdf)

Bücher in der Bibliothek:				
	Gäste	Externe/r Benutzer/-in	FU-Studierende inkl. Charité	FU-Mitarbeitende
<b>Selbstausleihe 2 Wochen</b> 	nur Benutzung vor Ort		• 20 Bücher • 2 Wochen Verlängerung bis zu 6 Wochen	• 30 Bücher • 2 Wochen Verlängerung bis zu 26 Wochen
<b>Selbstausleihe 4 Wochen</b> 	nur Benutzung vor Ort		• 20 Bücher • 4 Wochen Verlängerung bis zu 26 Wochen	• 20 Bücher • 4 Wochen Verlängerung bis zu 26 Wochen
<b>Lehrbuchausleihe</b> 	nur Benutzung vor Ort		• 20 Bücher • 2 Wochen Verlängerung bis zu 26 Wochen	nur Benutzung vor Ort
<b>Präsenzbestand</b> 	nur Benutzung vor Ort			
<b>Ausleihe FU-Mitab.</b> 	nur Benutzung vor Ort			• 30 Bücher • 1 Woche Verlängerung bis zu 26 Wochen

## Library regulations:

- Eating in the library is forbidden
- please store food and beverages in sealable containers and bottles
- the use of lockers is voluntary
- „lost and found“ at the circulation desk

See also: [https://www.fu-berlin.de/en/sites/campusbib/arbeiten\\_vor\\_or/index.html](https://www.fu-berlin.de/en/sites/campusbib/arbeiten_vor_or/index.html)

## Contact and further information

**address** Fabeckstraße 23-25, 14195 Berlin

**phone** (030) 838 – 56384

**Email** [auskunft@campusbib.fu-berlin.de](mailto:auskunft@campusbib.fu-berlin.de) (information desk)  
[leihstelle@campusbib.fu-berlin.de](mailto:leihstelle@campusbib.fu-berlin.de) (library account information)

**latest news about coronavirus safety measures at the Free University**

<https://www.fu-berlin.de/en/sites/coronavirus/news-start/index.html>

**Campus Library Website**

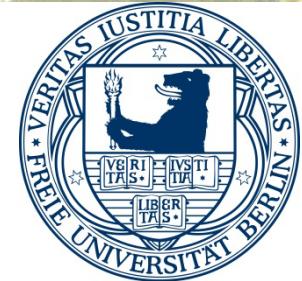
<https://www.fu-berlin.de/en/sites/campusbib/index.html>



# Questions for this part of the tutorial?



## 2. 3 Acquisition requests & more



## Acquisition requests and more

Do you need literature (books, eBooks, databases, films etc.) for your PhD / MA project?

Please contact us for acquisition requests via direct mail to the East Asian Studies librarian's team (fastest way!):  
[oas-erwerbung@campusbib.fu-berlin.de](mailto:oas-erwerbung@campusbib.fu-berlin.de)

If you have your own budget for book acquisitions please contact us BEFORE you buy a book!

Other ways to make acquisition requests via the respective form in Primo:

<https://www.fu-berlin.de/en/sites/ub/literatursuche/fernleihe/kaufvorschlag/index.html>

**Please keep in mind the long delivery time for book orders from East Asia!**



## Acquisition requests and more

For acquisition requests please contact the respective subject librarian via a joint „acquisition mail address“:

material on China/in Chinese:

**Amir Moghaddass**

[oas-erwerbung@campusbib.fu-berlin.de](mailto:oas-erwerbung@campusbib.fu-berlin.de)

material on Japan/in Japanese:

**Dr. Theresia Peucker**

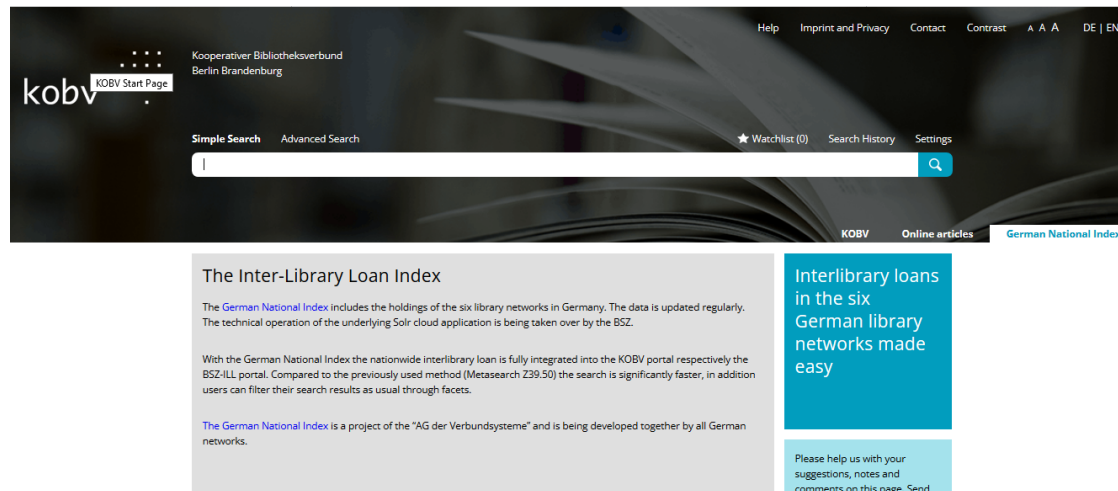
[oas-erwerbung@campusbib.fu-berlin.de](mailto:oas-erwerbung@campusbib.fu-berlin.de)

material on Korea/in Korean:

**Liliane Sperr / Theresa Pak**

[oas-erwerbung@campusbib.fu-berlin.de](mailto:oas-erwerbung@campusbib.fu-berlin.de)

## Searching the region & inter-library loan: KOBV gateway to libraries in the federal states of Berlin/Brandenburg and beyond



<https://portal.kobv.de/?ref=logo&plv=2>

### Interlibrary Loan (1,50€ / request from students)

Via FU: <https://www.fu-berlin.de/en/sites/ub/literatursuche/fernleihe/index.html>

Via **CrossAsia** („Blauer Leihverkehr“, log-in required): <https://staatsbibliothek-berlin.de/en/about-the-library/departments/east-asia-department/access-and-services/terms-of-usage/blauer-leihverkehr>

Use a Browser extension for accessing open access publications!

Unpaywall <http://unpaywall.org/welcome>

Open Access Button <https://openaccessbutton.org>





Latest news: New Browser Plug-in for searching literature and connecting to library holdings of Freie Universität University Library:

## „Lean Library“ Plug-in



[Why Lean Library](#) [Products](#) [Community](#) [FAQ](#) [Pricing](#)

### Access

Access enables you to easily access and identify the publisher websites and e-resources which you have access to through your institute's library. When you browse the internet for an article or you visit a publisher website while you are off-campus, you might not know which articles/website you have access through your library. This is where the Lean Library Access extension identifies if you have access and provides you with a **"Get Access"** pop up to give you immediate off-campus access. The browser extension will redirect you to your institute's login page, where you need to enter your library access credentials to get access. Find more details [here](#).

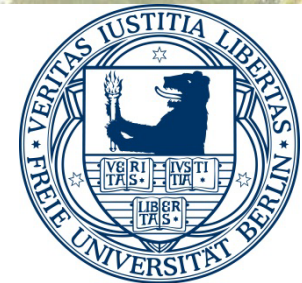
How to use LL at Freie Universität Berlin:

<https://www.fu-berlin.de/sites/ub/literatursuche/leanlibrary/index.html> (in German only, English version coming soon!)

# Questions for this part of the tutorial?



# Access to East Asian Studies sources: Primo



## Discussion: your feedback


- How and where have you searched for research literature so far?
- What sources and/or forms of publications (monographs, journals, newspapers, databases, films...) have you already worked with or would you like to work with?
- What difficulties have you faced in accessing academic literature so far?

# Access to East Asian Studies sources at FUB

## PRIMO - The university library discovery system

- Features
- Functions
- Rules
- Bugs

LIBRARY PORTAL PRIMO


Search anything / FU Catalog & Articles+  ADVANCED SEARCH

**COVID-19 (Corona Virus SARS-CoV-2):**  
We provide a limited lendig service at some libraries, if you request in advance. [Please click here for further information.](#)

**What can you find in Primo?**  
Use the pull-down menu in the search bar to change the scope of your search:

**FU Catalog** for books, e-books, journals and other Freie Universität library resources [» more](#)  
**Articles+** for journal and newspaper articles, book chapters, open access resources,... [» more](#)  
**Databases** for all databases available at Freie Universität [» more](#)  
**Course Reserves** for materials that have been placed on reserve for your class [» more](#)  
**University Bibliography** for Freie Universität members' publications [» more](#)

**Primo Introduction Video (8min)**



Any Questions? [We'll be glad to help you.](#)



# Access to East Asian Studies sources

## PRIMO: Features

- „One-stop-shop“  
Covers all tasks associated with media use:  
search, lending/ordering, renewal, purchase suggestions, account  
overview and management, profile setting, ...
- FU library catalogue  
lists all media available at the FU (print & online):  
books, journals, audiovisual media, databases, ...
- Discovery system  
extremely large search space; data enrichment, authority data  
linking, word segmentation, fuzzy search ("Did you intend to search  
for: ...?") -> relevance ranking -> filter (drill-down)

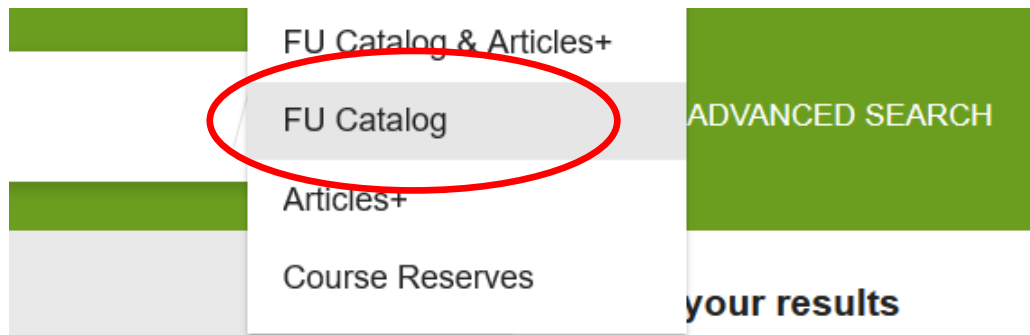
# Access to East Asian Studies sources

## Primo: Functions

Resources, scopes, login, VPN



Default setting:  
**FU catalog  
& articles+  
(ALL sources)**



Ressources provided  
by FU Berlin to  
registered users  
Log in & VPN

Video tutorial: "Understanding Primo in 8 minutes"


More information on Primo: [www.fu-berlin.de/en/sites/primo-hilfe/index.html](http://www.fu-berlin.de/en/sites/primo-hilfe/index.html)

# Access to East Asian Studies sources

## Primo: Functions

### Advanced features and searching strategies



#### a) advanced search




**Search Criteria** 


**Search for:** ☒ FU Catalog & Articles+ ☐ FU Catalog ☐ Articles+ ☐ Course Reserves


---


**Search filters**



**Any field**  **contains**  **anything of interest**



**AND**  **Any field**  **contains** 


[+ ADD A NEW LINE](#)  [CLEAR](#)


**Material Type**  
All items 

**Language**  
Any language 

**Start Date:**  
Day  Month  Start Yea

**End Date:**  
Day  Month  End Year

 Any field contains **anything of interest** AND Any field contains \_\_\_\_\_

 **SEARCH**

# Access to East Asian Studies sources

## Primo: Functions

Advanced features and searching strategies

b) filtering results (e. g. include / exclude)

PAGE 1

1



BOOK

[Tiananmen](#) 1989 : our shattered hopes / written by Lun Zhang and Adrien Gombeaud ; art by Ameziane.

Zhang, Lun [Verf.]

Gombeaud, Adrien [Verf.]

Amazing Améziane [Illustr.]

San Diego : IDW Publishing, [2020].

Available >

Tweak your results

☐ Display resources without direct access

**SORT BY** Relevance ▾

**AVAILABILITY** ▾

**MATERIAL TYPE** ^

Articles (27,315)

☐ Newspaper Articles (21,193)

Reviews (5,001)

Show More

Sozialwissenschaften (35)

Theaterwissenschaft (2)

☐ 0 selected PAGE 1 62,320 Results ☐ Personalize



Produced by Columbia Broadcasting System.

CBS Inc., production company.

New York, NY : Columbia Broadcasting System, 2014.

Available Online >

3



BOOK

Memories of [Tiananmen](#): Politics and Processes of Collective Remembering in Hong Kong, 1989-2019

Francis L.F. Lee ; Joseph M. Chan

## Access to East Asian Studies sources

### Primo: Functions

Advanced features and searching strategies

c) extend search beyond the FU

No results? Not what you are looking for? You can:

- [Search in libraries in the region](#)
- [Search in libraries in Germany \(interlibrary loan\)](#)
- [Submit a purchase suggestion](#)



# Access to East Asian Studies sources

## Primo: Rules

### Searching in original script (CJK)

- **Mapping of original scripts (OS)-variants** is (relatively) reliable in all scopes
  - ✓ *Avoid or be aware of rare characters*
- **segmentation/tokenization** of „words“ in original script
  - ✓ *Avoid separation of compound „words“ e.g. 當|代/近代*
  - Drawback: no truncation\*, no ma?king, no „phrase query“, no Boolean operators AND, OR, NOT in CJK or other OS
    - > use **advanced search and filtering** instead

## Access to East Asian Studies sources

### Primo: Rules

#### Searching in transcription/transliteration

- **Chinese:** Hanyu Pinyin (**syllables** / „words“) & Wade-Giles

- **Japanese:** Hepburn (DIN 32708)

Campusbibliothek: AN 92350 I43

- **Korean:** McCune-Reischauer

Korean Romanization and Word Division:

<https://www.loc.gov/catdir/cpsd/romanization/korean.pdf>

Exercises:

[http://www.eastasianlib.org/ckm/korean\\_librarianship\\_frame\\_main.html](http://www.eastasianlib.org/ckm/korean_librarianship_frame_main.html) (chapter I)




# Access to East Asian Studies sources

## Primo: Bugs

- **Electronic resources**

- ✓ *Make sure to be signed in (Primo)*
- ✓ *When off campus: use VPN client (Follow the guidelines on the GEAS webpage: [http://www.geas.fu-berlin.de/about\\_geas/info\\_service/server\\_access/Access-VPN.html](http://www.geas.fu-berlin.de/about_geas/info_service/server_access/Access-VPN.html) )*
- Ressource still unavailable?

Links

[Send your query to Zeitschriftendatenbank](#)  >  
[Terms and conditions of use for electronic resources at Freie Universität](#)  >  
[Continue your search in the Berlin-Brandenburg region](#)  >  
[Send a message about the problem to University Library](#)  >

- **OS search: unintuitive bugs:**

e.g. „Title starts with“ excludes FU holdings in OS -> contact a librarian (preferably by email)

# Any questions?

Please don't hesitate to contact  
a librarian for assistance

# Access to East Asian Studies sources

## CrossAsia (xasia)

- hosted by Berlin State Library, special library service for East Asia Studies, access fee paid by FU university library
- Registration needed to access all services (esp. full texts) via CrossAsia (xAsia):  
<https://crossasia.org/en/my-crossasia/registration/>
- Please check the schedule for CrossAsia webinars at the „**CrossAsia Classroom**“:  
<https://blog.crossasia.org/classroom/>
- Recommendation to get a library card of the Berlin State Library: <https://staatsbibliothek-berlin.de/en/service/registration>

### CrossAsia Blog



**Verzögerungen bei Bestellungen des Blauen Leihverkehrs und über PDA**  
16. Dezember 2020  
Aktuell kommt es über den Jahreswechsel aufgrund der Einschränkungen...  
[Weiterlesen >](#)



**Zeitschriften des National Palace Museum lizenziert**  
15. Dezember 2020  
Wir freuen uns Ihnen mitteilen zu können, dass über die Airit...  
[Weiterlesen >](#)



**Zwei Open Access Neuerscheinungen bei CrossAsia-eBooks**  
14. Dezember 2020  
"Kannada" – was ist denn das? Sie suchen für das neue...  
[Weiterlesen >](#)



**Bereitstellung der Datenbank „Digital Tibetan Archives**



**CNKI Citation Database & CAJ Data Analyzer**  
(Testzugang bis 17.12.2020)



**Testzugang für Bijutsu shinpō bis 15.12.20**  
17. November 2020  
Bis zum 15. Dezember 2020 können Sie die elektronische Version...



# Access to East Asian Studies sources

**Crossasia Search**

Search results for "wuhan covid":

- Mumbai v/s COVID. Birje, Joyking, 2021
- Chefnomic and covid effects. Singh, Ratandeep, 2021
- 武漢晚報
- Covid and post-covid recovery : DoctorVee's 6-point plan. Shivdasani, Vishakha, 2021
- Raging COVID 19 pandemic : the Wuhan conspiracy?. Khandekar, Roopmati, 2022
- Thunder dragon : the covid strike. Bakshi, G. D., 2021
- Survive covid : by staying alkaline. Koshy, Eapen, 2021
- Covid crisis : social science perspectives. Matin, Abdul, 1953-; Joshi, P. C., 1956-, 2021
- Indian diplomacy and covid response. 2022
- COVID 19 : the new age pandemic. Balasubramanian, M., 2020
- Musings on covid pandemic and beyond. Dominic, K. V. 1956-, 2021
- Teaching and learning in COVID era. Mishra, Savita; Sharma, Vipin, 2020
- To hell and back : humans of COVID. Dutt, Barkha, 2022
- Unsung stories of Covid 19 & lockdown. Kumar, Shyam, 2020
- Made in China : Wuhan, covid and the quest for biotech supremacy. Becker, Jasper; Jasper Becker, 2021
- Positive association between metabolic syndrome and serum uric acid in Wuhan 武汉人群中血清尿酸水平与代谢综合征患病风险呈正相关. Yuan-Qing Fu; Hong Yang; Ju-Sheng Zheng; et al., 2013-2017
- 13年間の台湾研究生活とCOVID 13 years research life in Taiwan and COVID. 増原宏, 2021
- Language Strategies on COVID-19 Releases of Health Departments in the United States in 2020. Qiuheng Wu, 2022

1-20 von 1114++

**KATALOGE**

- Patron-Driven-Acquisition Index 398
- Staatsbibliothek zu Berlin 382+
- Proquest Dissertations 100+
- NDL Digital Library 67
- CINII Articles 59+
- Südasiens-Institut / UB Heidelberg 43
- BASE (Bielefeld Academic Search Engine) 38+
- Center for Research Libraries 27
- Duxiu 1

**ART**

- Aufsatz 440
- Buch 198
- Datel 166
- 記事・論文 100
- 圖書 82
- Book 40
- Zeitschrift 32
- book (electronic) 30
- Daten 5
- unkown 4
- 雑誌 4
- Article 3
- 8 weitere anzeigen

**SPRACHE**

- Englisch 439
- Japanisch 256
- Chinesisch 173

Acquisition  
request  
possible!

<https://crossasia.org/en/resources/crossasia-search/>

# Access to East Asian Studies sources

ie Un... (1) Netzwerktreten FU... WIKI DCL ZEDAT Portal Voadoku KVA-Online WIKIS-PALZ CIVIL tisoware Amazon.c

**CrossAsia** Resources Service Information CrossAsia Search

## Databases

**Configure search**

**Categories**


- ☐ Books & Collections
- ☐ Dissertations & Proceedings
- ☐ Archival materials
- ☐ Statistics, Yearbooks, Local Monographs
- ☐ Newspapers & Magazines
- ☐ Dictionaries & Encyclopedias
- ☐ Images, Objects, Art
- ☐ Academic Journals
- ☐ Law & Government
- ☐ Bibliographies

**Languages**
















- ☐ Chinese
- ☐ Japanese
- ☒ Korean
- ☐ English
- ☐ other

**Regional Clusters**

- ☐ Chinese Language Regions
- ☐ Japan
- ☒ Korea
- ☐ South Asia
- ☐ Southeast Asia
- ☐ Central Asia

Search  **Reset search and filter**

< 1 > displaying 1 to 17 of 17

Database	Resource Type	Description	Comment
<b>KSI e-book</b>		The database KSI e-book includes about 4,500 books and theses published in South Korea from a wide ...	 
<b>디지털문화예술강좌</b>		"Digital Culture Art Course" is based on VOD (Video-on-demand) lectures by well-known Korean ...	 
<b>RISS International</b>		RISS International is a comprehensive search engine that allows users to: 1. Access the full text ...	 
<b>한국학 DB 콘텐츠</b>		KoreaA2Z is a knowledge resources for Korean studies integrating full-text databases of primary ...	 
<b>전자법률도서관</b>		LawnB is a legal information service that provides an on-line collection of South Korean legal ...	 

Korean Social Science Data Center Data


Select language and/or regional specific databases!

<https://crossasia.org/en/resources/databases/>

# Access to East Asian Studies sources Licensed by Freie Universität Berlin

## DataBase Information System (DBIS): Collection East Asia at FUB

**Datenbank-Infosystem (DBIS)**  
Universitätsbibliothek der Freien Universität Berlin

Freie Universität  Berlin


Bibliotheksportal Primo E-Book-Collections E-Zeitschriften Test-Datenbanken Nutzungsbedingungen Lernangebote

Suche nach Datenbanken

Schnelle Suche  
 **Go!**

Erweiterte Suche



Aktuelles  
Fachübersicht  
Alphabetische Liste  
Sammlungen  
Kontakt  
Bibliotheksauswahl /  
Einstellungen  
Über DBIS  
Projektseite

Gefördert durch:  



Sammlung: Ostasienwissenschaften (Japanologie, Koreastudien, Sinologie)





Auswahl  
Sortierung der Ergebnisse  **Go!**

**Die Datenbank ist ...**

-  im Campusnetz zugänglich
-  frei im Web
-  **deutschlandweit** frei zugänglich (DFG-geförderte Nationallizenz)

Weitere Informationen zu den Zugangsarten ...

Bitte beachten Sie die Nutzungsbedingungen und Copyright-Bestimmungen des Verlages/Herausgebers! 

Gesamtangebot (31 Treffer)	Zugang
AMECO - Annual Macro-Economic Database	frei im Web 
Archives Unbound	Campusnetz 
Area Studies: China and Southeast Asia	deutschlandweit frei 
Area Studies: Japan	deutschlandweit frei 
Bibliography of Asian Studies	Campusnetz 
Bibliotheca Sinica 2.0	frei im Web 
Roller Dictionary	frei im Web 

[https://rzblx10.uni-regensburg.de/dbinfo/dbliste.php?bib\\_id=fub&colors=31&ocolors=40&lett=c&collid=OA](https://rzblx10.uni-regensburg.de/dbinfo/dbliste.php?bib_id=fub&colors=31&ocolors=40&lett=c&collid=OA)

## Access to East Asian Studies sources

**Permanent access** for members of the FU Berlin to core bibliographic databases:

- **Oxford Bibliography Online** – Chinese Studies  
<http://www.oxfordbibliographies.com/page/chinese-studies>
- **Bibliography of Asian Studies**     <http://bmc.lib.umich.edu/bas>
- ... and e-books via **Primo** [primo http:// primo.fu-berlin.de/](http://primo.fu-berlin.de/)



Consulting services on research data  
management and digital humanities





# New Freie Universität Research Data Management policy

## Research Data Policy of Freie Universität Berlin

### 1 Preamble

Today, a responsible approach to digital research data is one of the cornerstones of transparent, high-quality, visible, and sustainable research. Freie Universität Berlin supports its members (researchers, instructors, and students) in implementing the relevant principles in alignment with the German Research Foundation's Guidelines on the Handling of Research Data <sup>[1]</sup> and Guidelines for Safeguarding Good Research Practice, <sup>[2]</sup> Freie Universität Berlin's Statute for Safeguarding Good Scientific Practice, <sup>[3]</sup> Freie Universität Berlin's Open Access Policy, <sup>[4]</sup> the FAIR Data Principles <sup>[5]</sup> as well as other recommendations <sup>[6]</sup> regarding the entire research process, from data collection to the publication of research findings. Above and beyond these basic principles, Freie Universität Berlin believes that in the long term, research data are useful not only in a scientific context, but also have the potential to be used and distributed throughout society in accordance with the principles of open research (open science, open scholarship). The university encourages a culture of dialogue as a basis for developing quality assurance concepts for research data in the various departments and subject areas.

### 2 Scope

This policy applies to all members of Freie Universität Berlin <sup>[7]</sup> as well as to visiting researchers and guest lecturers, and partners and institutions with which the university holds a cooperation agreement. Where specific funding agreements with external funders stipulate other rules on data management, those rules take precedence. The binding policies of Freie Universität on data protection <sup>[8]</sup> and IT security <sup>[9]</sup> also apply.

### 3 Definition

<https://www.fu-berlin.de/en/sites/forschungsdatenmanagement/policy/index.html>

In line with ethical guidelines for good academic practice...

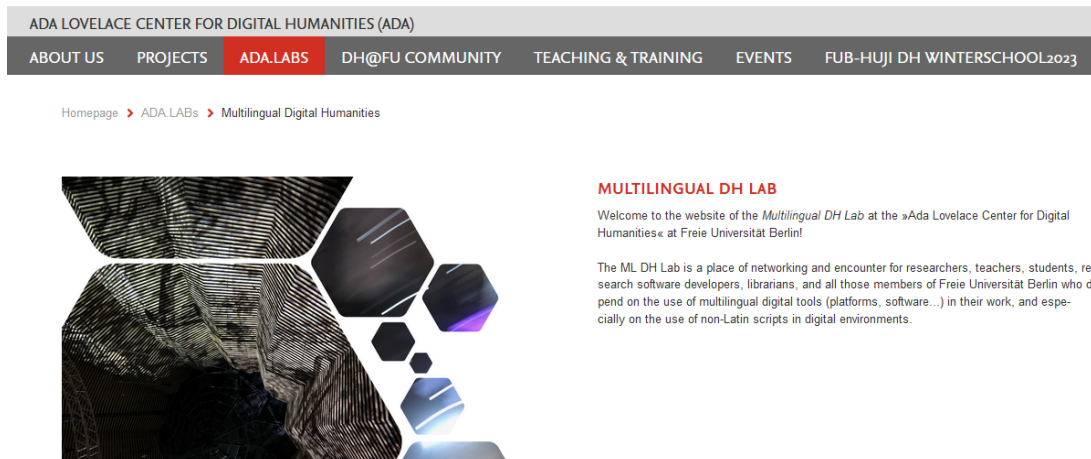
Research Data related services (incl. online consultations):

<https://www.fu-berlin.de/en/sites/forschungsdatenmanagement/services/index.html>

# Ada Lovelace Center for Digital Humanities (DH) at FU Berlin

NEW at the FU Campus: Ada Lovelace Center for Digital Humanities  
(Coordinator Dr. Dennis Mischke <https://www.ada.fu-berlin.de/en/ueber-ada/index.html>)

→ Networking initiative for **multilingual (non-Latin script) DH**  
practitioners in the Multilingual DH Lab: Wiki <https://wikis.fu-berlin.de/display/nlsdh> (in German, work in progress)



<https://www.ada.fu-berlin.de/en/ada-labs/multilingual-dh/index.html>

## Please contact Cosima Wagner...

- with question on research data management for your PhD project
- with questions on Digital Humanities projects on East Asian Studies at Freie Universität Berlin and beyond

Email: [cosima.wagner@fu-berlin.de](mailto:cosima.wagner@fu-berlin.de)

Telephone: +49-30-838-60307

## Your comments/questions

1. What library and information retrieval or bibliographic search or research data related topics are of further interest to you?

2. Is there a topic where you would like us to conduct a special tutorial/workshop?

Please note your comments in the Pad (FU Box):

<https://box.fu-berlin.de/s/S8oKyckRfHfzEc3>



## Our consulting offers to you:

**Guided Library Tours & PhD / Master project-specific  
bibliographic search consulting:**

**Chinese Studies** collection by Amir Moghaddass

**Japanese Studies** collection by Dr. Theresia Berenike Peucker

**Korean Studies** collection by Liliane Sperr

**HAVE A GOOD START AT GEAS AND IN  
MAGEA AND PLEASE DO NOT HESITATE  
TO GET IN CONTACT WITH US **ANY** TIME!**

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