



GEAS & MAGEA Library Orientation

October 29th, 2025

Meet your
East Asian Studies librarians team at Campus Library!

© Bernd Wannemacher



Agenda

Library facilities and services at Freie Universität Berlin

- Libraries at Freie Universität Berlin
- Campus Library services
- Acquisition requests & Open Access Resources

Accessing East Asian Studies resources

Consulting services on Research Data Management and Digital Humanities

Your questions & feedback over a coffee...!

University Library of FUB: Who we are.....

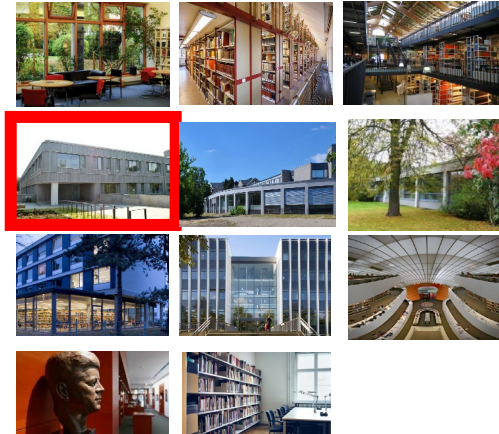
Central Library



University Archive



Faculty Libraries



Campus Library

Our university library services bundled for Doctoral Candidates:

„Library Starter Kit for Doctoral Candidates“

https://www.fu-berlin.de/en/sites/ub/service/startpaket_promovierende/index.html


UNIVERSITY LIBRARY

LITERATURE SEARCHWORKSPACES**SERVICES**LEARNINGABOUT USLOCATIONS

Homepage > Sites > University Library > Services > Library starter kit for doctoral candidates

LIBRARY STARTER KIT FOR DOCTORAL CANDIDATES


Welcome to Freie Universität Berlin! Our starter package for doctoral candidates bundles all important services of the libraries of Freie Universität Berlin for your doctorate at a glance. We are also happy to take the time for an individual consultation with you. Under "Contact" you will find all contact persons in the subject libraries and the Central Library. We are looking forward to seeing you!



Using the library

You are doing your doctorate at Freie Universität Berlin and would like to know how you can use the library and all its services.


[→](#)



Searching and organizing

The University Library offers access to printed books, e-books, databases and periodicals relating to your subject area.


[→](#)




Our trainings

Start your doctorate optimally prepared! Our extensive range of training courses supports you in all important aspects of scientific work.


[→](#)



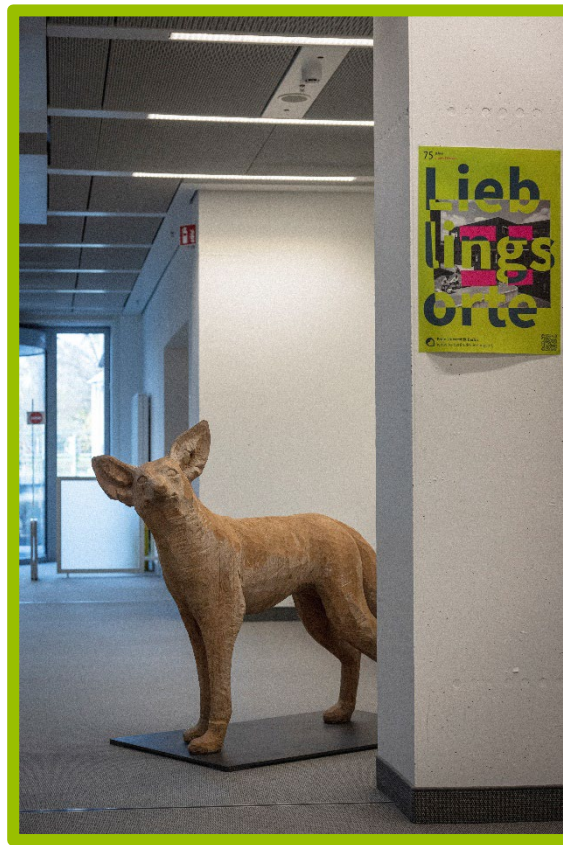
Our research services



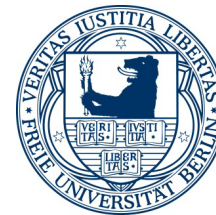
Publishing



Contact



Campus Library services



Campus Library services

digitization services

Please choose your online form here:

<https://www.fu-berlin.de/en/sites/ub/service/digitalisierung/index.html>

Please take a look at the video tutorial here:

<https://www.youtube.com/watch?v=r1hIVZrcUjA&feature=youtu.be>

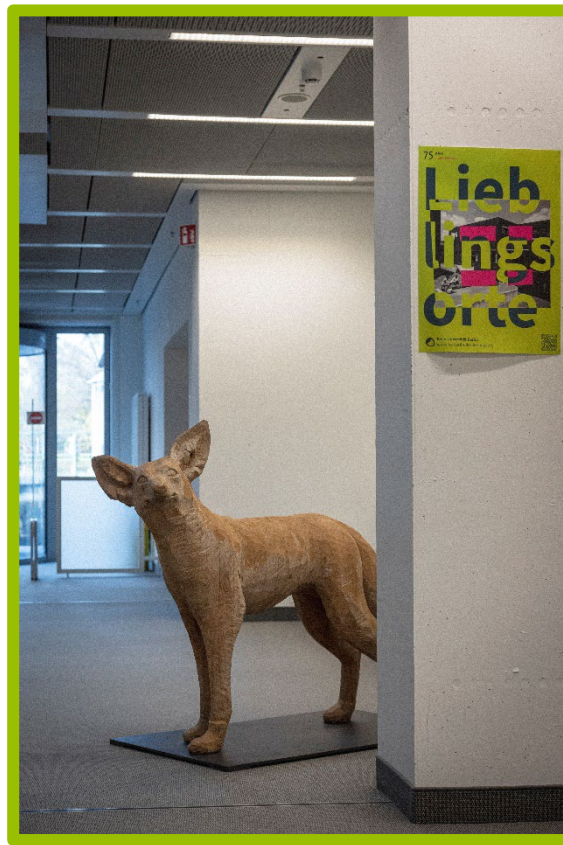
interlibrary loan request

<https://www.fu-berlin.de/en/sites/ub/literatursuche/fernleihe/index.html>

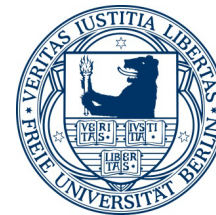
(1,50€ / request from students)

Scanning and printing service

- All FU Berlin libraries offer scan services free of charge (<https://www.fu-berlin.de/en/sites/ub/service/scannen/index.html>)
- Printing service at FUB-IT (<https://www.it.fu-berlin.de/unsere-services/services-a-z/drucken-scannen-im-pc-pool/index.html>, in German)



Acquisition requests & more



Acquisition requests and more

Do you need literature (books, eBooks, databases, films etc.) for your PhD / MA project?

Please contact us for acquisition requests via direct mail to the East Asian Studies librarian's team (fastest way!):

oas-erwerbung@campusbib.fu-berlin.de

If you have your own budget for book acquisitions please contact us BEFORE you buy a book!

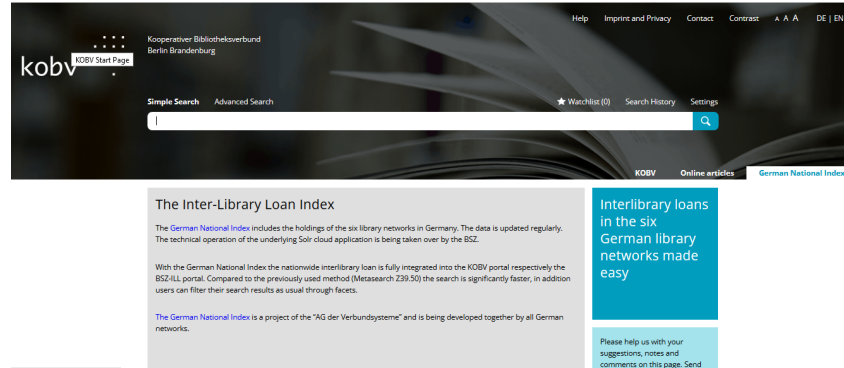
Other ways to make acquisition requests via the respective form in Primo:

<https://www.fu-berlin.de/en/sites/ub/literatursuche/fernleihe/kaufvorschlag/index.html>

Please keep in mind the long delivery time for book orders from East Asia!

Acquisition requests and more

Searching the region & inter-library loan: KOBV gateway to libraries in the federal states of Berlin/Brandenburg and beyond



<https://portal.kobv.de/?ref=logo&plv=2>

Interlibrary Loan (1,50€ / request from students)

Via FU: <https://www.fu-berlin.de/en/sites/ub/literatursuche/fernleihe/index.html>

Via Berlin State Library (journal articles from South & East Asia): („Blauer Leihverkehr“):

<https://staatsbibliothek-berlin.de/en/about-the-library/departments/east-asia-department/access-and-services/terms-of-usage/blauer-leihverkehr>

Acquisition requests and more

Browser Plug-in for connecting your literature search results to library holdings of Freie Universität University Library:

„Lean Library“ Plug-in

<https://download.leanlibrary.com/leanlibraryopen>

Lean Library. Your Library – where you are.

Take the library with you

A promotional graphic for Lean Library. At the top left is the Freie Universität Berlin logo. Below it, the text 'Freie Universität Berlin' is written. To the right is an illustration of a person with red hair wearing a headset and using a laptop, with a potted plant and a cat nearby. A dark box contains the text 'What is it? Lean Library is a browser extension. It makes you aware of what literature is accessible to you while you are browsing the Internet'. At the bottom left is the Lean Library logo (a circle with 'LL') and the text 'LEAN LIBRARY Technology from SAGE'. At the bottom right is the URL 'leanlibrary.com/download'.

Freie Universität Berlin

What is it?
Lean Library is a browser extension. It makes you aware of what literature is accessible to you while you are browsing the Internet

LEAN LIBRARY
Technology from SAGE

leanlibrary.com/download

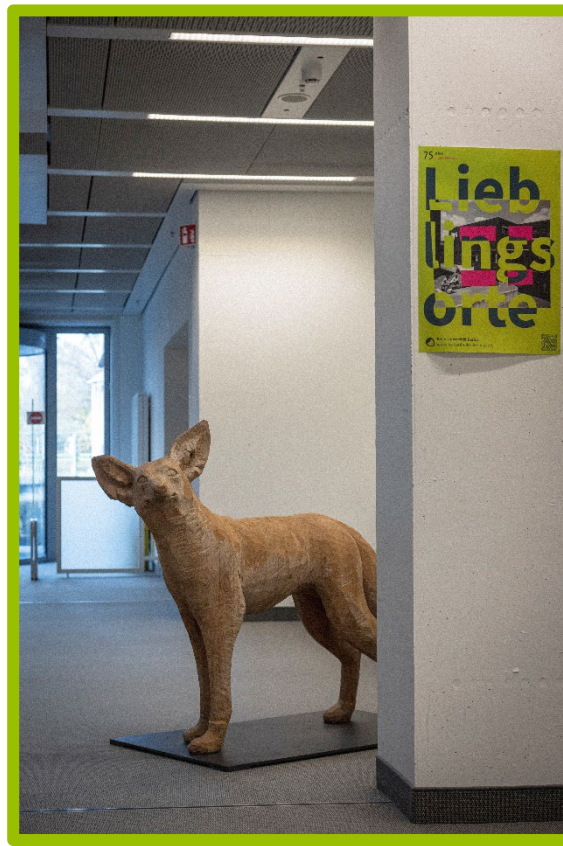
How to use LL at Freie Universität Berlin: <https://www.fu-berlin.de/en/sites/ub/literatursuche/leanlibrary/index.html>

Acquisition requests and more

Use a Browser extension for accessing open access publications!

Unpaywall <https://unpaywall.org/products/extension>
→ finding an open access version of text





Access to East Asian Studies sources



Your experience

How and where have you searched for academic literature so far?

- Collect and note 3 keywords (5 minutes)

Access to East Asian Studies sources

FUB library discovery system “Primo”:

Advice for searching in original script (CJK)

- **Mapping of original scripts (OS)-variants** is (relatively) reliable in all scopes
 - ✓ *Avoid or be aware of rare characters*
- **segmentation/tokenization** of „words“ in original script
 - ✓ *Avoid separation of compound „words“ e.g. 當|代/近代*
 - Drawback: no truncation*, no ma?king, no „phrase query“, no Boolean operators AND, OR, NOT in CJK or other OS possible...
 - > use **advanced search and filtering** instead

Access to East Asian Studies sources

FUB library discovery system “Primo”:

Advice for searching in transcription/transliteration

- **Chinese:** Hanyu Pinyin (**syllables** / „words“) & Wade-Giles

- **Japanese:** modified Hepburn (DIN 32708)

Campus Library: Location mark JAPAN AN 92350 I43

- **Korean:** McCune-Reischauer

Korean Romanization and Word Division:

<https://www.loc.gov/catdir/cpsd/romanization/korean.pdf>

Exercises: http://www.eastasianlib.org/ckm/korean_librarianship_frame_main.html
(chapter I)





Access to East Asian Studies sources

FUB library discovery system “Primo”: Bugs

- **Electronic resources**

- ✓ *Make sure to be signed in (Primo)*
- ✓ *When off campus: use **VPN client** (Follow the guidelines on the GEAS webpage: http://www.geas.fu-berlin.de/about_geas/info_service/server_access/Access-VPN.html)*
- Ressource still unavailable?
 - > send a message to the IT department

Links

[Send your query to Zeitschriftendatenbank](#)  >
[Terms and conditions of use for electronic resources at Freie Universität](#)  >
[Continue your search in the Berlin-Brandenburg region](#)  >
[Send a message about the problem to University Library](#)  >

- **OS search: unintuitive bugs:**

e.g. „Title starts with“ excludes FU holdings in OS -> contact a librarian (preferably by email)

Access to East Asian Studies sources

CrossAsia (xAsia)

- hosted by Berlin State Library, special library service for East Asia Studies, access fee paid by FU university library
- Registration needed to access all services (esp. full texts) via CrossAsia (xAsia):
<https://crossasia.org/en/my-crossasia/registration/>

- Please check the schedule for CrossAsia webinars at the „**CrossAsia Classroom**“:
<https://blog.crossasia.org/classroom/>

→ Introduction to CrossAsia TODAY at 17:00 (in German)

- Recommendation to get a library card of the

Berlin State Library: <https://staatsbibliothek-berlin.de/en/service/registration>

CrossAsia Blog



Verzögerungen bei
Bestellungen des Blauen
Leihverkehrs und über PDA
16. Dezember 2020
Aktuell kommt es über den
Jahreswechsel aufgrund der
Einschränkungen...
[Weiterlesen >](#)



Zeitschriften des National
Palace Museum lizenziert
15. Dezember 2020
Wir freuen uns Ihnen mitteilen zu
können, dass über die Airtel...
[Weiterlesen >](#)



Zwei Open Access
Neuerscheinungen bei
CrossAsia-eBooks
14. Dezember 2020
"Kannada" – was ist denn das?
Sie suchen für das neue...
[Weiterlesen >](#)



Bereitstellung der Datenbank
„Digital Tibetan Archives“



CNKI Citation Database &
CAJ Data Analyzer
(Testzugang bis 17.12.2020)



Testzugang für Bijutsu shinpō
bis 15.12.20
17. November 2020
Bis zum 15. Dezember 2020
können Sie die elektronische
Version...

Access to East Asian Studies sources Licensed by Freie Universität Berlin

DataBase Information System (DBIS): Collection East Asia at

The screenshot shows the DBIS (Database Information System) interface. At the top, there is a navigation bar with the DBIS logo, 'Database Information System', and links for 'Search', 'Subjects', 'Collections', and 'DB'. On the right, it says 'Access provided by University Library of Freie Universität Berlin'. Below the navigation bar, there are links for 'Library Portal Primo', 'Terms and Conditions of Use for Electronic Resources', and 'Trial Access'.

The main section is titled 'East Asian Studies (Japanese Studies, Korean Studies, Sinology)'. It features a search bar with a 'Search' button. Below the search bar, it says '34 results found'. There are filters for 'Availability' and 'Keywords (73)'. The 'Availability' filter shows three options: 'Freely available' (checked), 'Licensed at my institution' (unchecked), and 'Unavailable at my institution' (unchecked). The 'Keywords' filter shows a search box and a list of keywords: 'Archives (1)', 'Asia (1)', 'Bibliography 1477-1939 (1)', and 'Buddhism (1)'. The 'Sort by' dropdown is set to 'Alphabetical'. There are two tabs, '1' and '2', with '1' being the active tab.

The results list includes two databases:

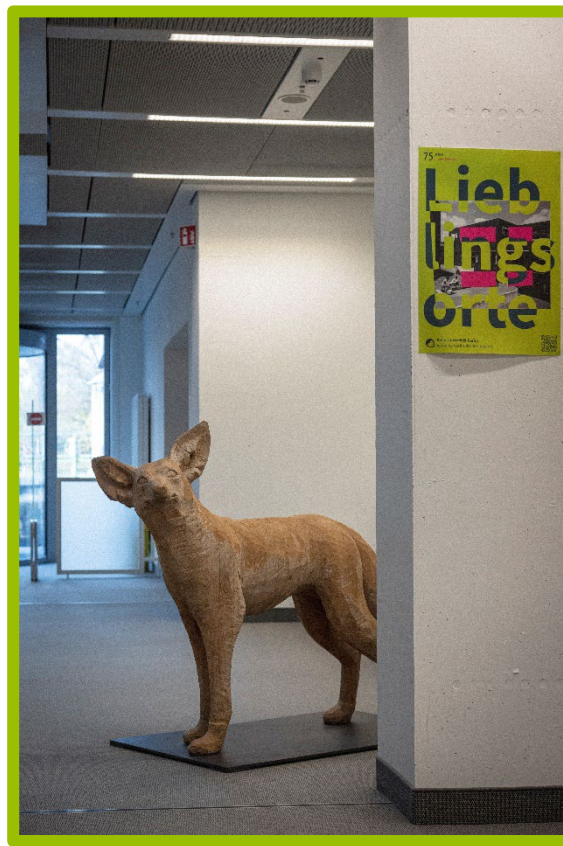
- AMECO - Annual Macro-Economic Database**: AMECO ist die jährliche makroökonomische Datenbank vom Generaldirektorat der Europäischen Kommission für ökonomische und finanzielle Angelegenheiten (DG ECFIN). Die Datenbank wird regelmäßig in Veröffentlichungen des DG ECFINs angeführt und ist für deren Analysen und Berichte wichtig. Um sicherzustellen, dass diese Analysen verifizierbar und transparent für die Öffentlichkeit sind, werden die ... [More information](#) [Go to database](#)
- Archives Unbound**: Launched in 2009, the Archives Unbound database makes historical documents from microfilm collections of world-renowned libraries and archives accessible online. It currently offers 309 digitised collections (as of July 2020), each containing between 1,200 and 200,000 pages. Thematically, the content ranges from the Middle Ages and the witch hunts to World War II and 20th century political ... [Go to database](#)

<https://dbis.ur.de/FUB/browse/collections/991/?availability-filter-free=on&availability-filter-local=on>

Access to East Asian Studies sources

Access for members of the FU Berlin to core bibliographic databases:

- **Oxford Bibliography Online** – Chinese Studies
<http://www.oxfordbibliographies.com/page/chinese-studies>
- **Bibliography of Asian Studies** <http://bmc.lib.umich.edu/bas>
- ... and **e-books via Primo** primo <http://primo.fu-berlin.de/>



Consulting services on research data management and digital humanities



New Freie Universität Research Data Management policy

Research Data Policy of Freie Universität Berlin

1 Preamble

Today, a responsible approach to digital research data is one of the cornerstones of transparent, high-quality, visible, and sustainable research. Freie Universität Berlin supports its members (researchers, instructors, and students) in implementing the relevant principles in alignment with the German Research Foundation's Guidelines on the Handling of Research Data^[1] and Guidelines for Safeguarding Good Research Practice,^[2] Freie Universität Berlin's Statute for Safeguarding Good Scientific Practice,^[3] Freie Universität Berlin's Open Access Policy,^[4] the FAIR Data Principles^[5] as well as other recommendations^[6] regarding the entire research process, from data collection to the publication of research findings. Above and beyond these basic principles, Freie Universität Berlin believes that in the long term, research data are useful not only in a scientific context, but also have the potential to be used and distributed throughout society in accordance with the principles of open research (open science, open scholarship). The university encourages a culture of dialogue as a basis for developing quality assurance concepts for research data in the various departments and subject areas.

2 Scope

This policy applies to all members of Freie Universität Berlin^[7] as well as to visiting researchers and guest lecturers, and partners and institutions with which the university holds a cooperation agreement. Where specific funding agreements with external funders stipulate other rules on data management, those rules take precedence. The binding policies of Freie Universität on data protection^[8] and IT security^[9] also apply.

3 Definition

In line with ethical guidelines for good academic practice.

Research Data related services (incl. online consultations & trainings) → Team Research Data Management in the University Library:
<https://www.fu-berlin.de/en/sites/forschungsdatenmanagement/services/index.html>

→ Regular workshops & trainings via the Dahlem Research School (DRS) https://www.drs.fu-berlin.de/course_list

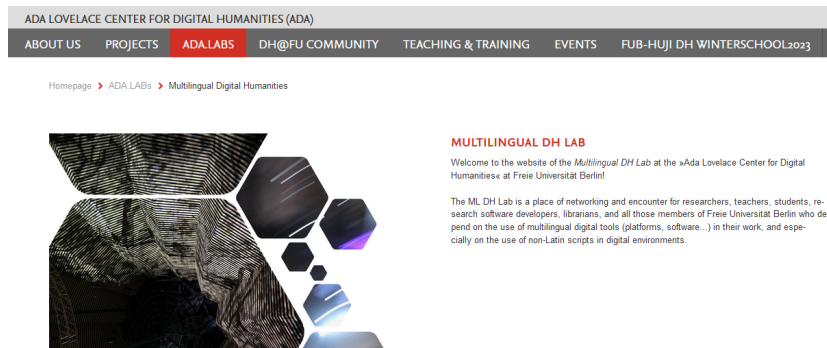
<https://www.fu-berlin.de/en/sites/forschungsdatenmanagement/policy/index.html>

Ada Lovelace Center for Digital Humanities (DH) at FU Berlin

Ada Lovelace Center for Digital Humanities

(Coordinator N.N. <https://www.ada.fu-berlin.de/en/ueber-ada/index.html>) as a hub for connecting DH research(ers) and students

→ Networking initiative for **multilingual (non-Latin script) DH** practitioners in the Multilingual DH Lab: Wiki <https://wikis.fu-berlin.de/display/nlsdh> (in German, work in progress)



<https://www.ada.fu-berlin.de/en/ada-labs/multilingual-dh/index.html>

Multilingual DH Wiki (German): <https://wikis.fu-berlin.de/spaces/nlsdh/pages/1156220854/Wiki+Digital+Humanities+und+nicht-lateinische+Schriften+Startseite>

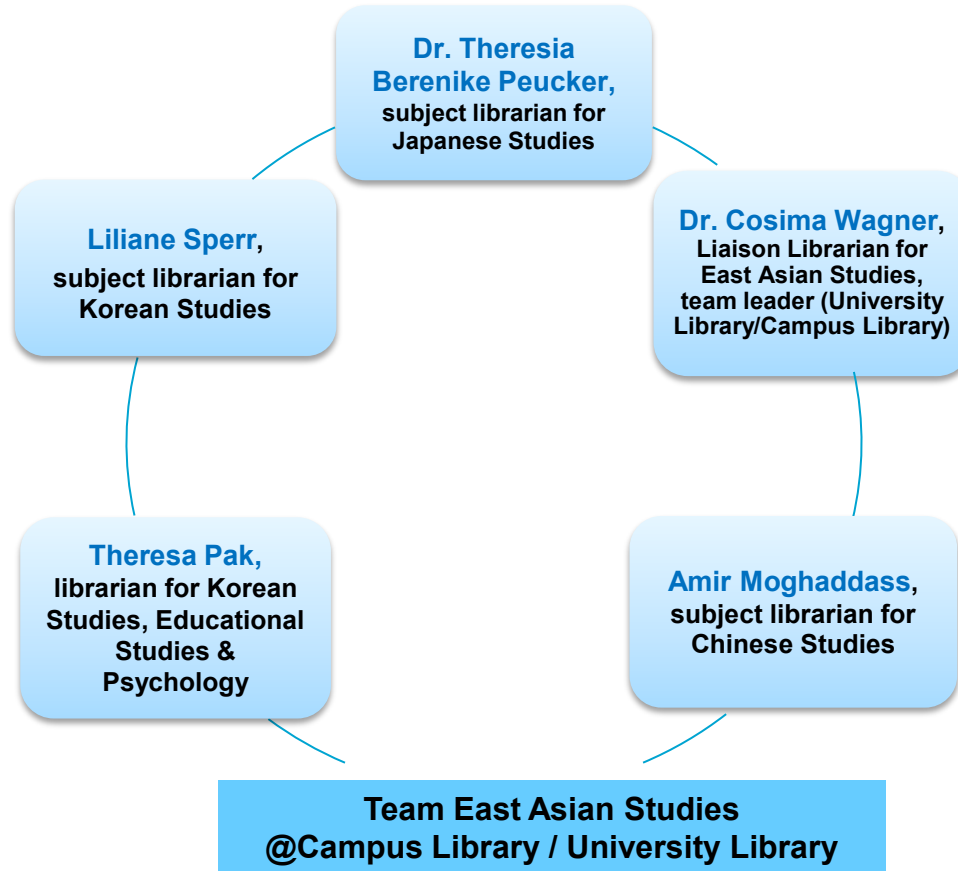
Please contact Cosima Wagner any time...

- with question on research data management for your Master or PhD project,
- with questions on Digital Humanities tools and projects in East Asian Studies at Freie Universität Berlin and beyond.

Email: cosima.wagner@fu-berlin.de

Telephone: +49-30-838-60307

Your East Asian Studies librarians team



**HAVE A GOOD START AT GEAS AND IN THE MAGEA STUDY
PROGRAM!**

PLEASE DO NOT HESITATE TO GET IN CONTACT WITH US ANY TIME!

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Dr. Theresia Berenike Peucker: theresia.berenike.peucker@fu-berlin.de

Dr. Cosima Wagner cosima.wagner@fu-berlin.de

Your comments/questions

Grap a coffee/tea and come to a table to chat with us:

- **What sources and/or forms of publications (monographs, journals, newspapers, databases, films, interview data...) have you already worked with or would you like to work with?**
- **What library and information access related topics are of further interest to you?**
- **What difficulties have you faced in accessing academic literature so far?**
- **Is there a topic where you would like us to conduct a special tutorial/workshop?**